

COMMITTEE OF THE WHOLE MINUTES

**Held Tuesday, March 5, 2002
At 3:30 p.m. – City Council Chambers**

PRESENT:

Mayor D. Canfield		
Ron Lunny	-	Councillor
Don McDougald	-	Councillor
Rory McMillan	-	Councillor
Ingrid Parkes	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
P. Grouda	-	Deputy City Clerk

A. PRESENTATION – Northwestern Health Unit Representatives

Jennifer McKibbon, Health Promoter for the Northwestern Health Unit presented Council with the mail in cards for the Kenora area (1,800 in total from the Kenora, Keewatin, Redditt, Minaki, Longbow, Keejick and a few other Post Office locations).

She indicated that the expected return had been 8% and the area response for returns of the cards was 20% with Kenora slightly above that with 20.9% rate of return. Jennifer suggested that the rate of return was significantly high enough for Council to consider passing a Smoke Free By-Law. Jennifer indicated that 38% of the Ontario population voted in the municipal elections.

Jennifer indicated that a Smoke Free By-Law is a municipal by-law and would have to be policed by the municipality, although the Northwestern Health Unit would offer any assistance they could.

Jennifer advised that Ottawa-Carleton have passed a 100% No Smoking By-Law.

Jennifer advised that this is an individual Health Unit Project and not a province wide initiative at this time, but it is a public health prerogative and issue.

Jennifer indicated that Michael Perley from OCAT would be coming to the area at the end of March and setting up appointments to meet with the local Chamber representatives.

Mayor Canfield thanked Jennifer for her presentation and said Council will take this information under advisement.

B. RESOLUTIONS PREPARED FOR Monday, March 11/2002:~

- **Confirm Minutes**
- **Approval of Accounts**

- **Confirmatory By-law**
- **Adjournment**

FINANCE & ADMINISTRATION

1. Vacancy on NW Health Unit Board of Health

The Clerk is to advertise the vacancy of the Sioux Narrows-Nestor Falls/Kenora seat on the Northwestern Health Unit Board of Health.

JOANNE

2. Presentation by Northwestern Health Unit

Council received the presentation by the Northwestern Health Unit and 1800 mail in cards in support of a No Smoking By-Law for the Kenora Area.

3. Kenora Municipal Non-Profit Housing Corporation

RECOMMENDATION:

THAT Council of the City of Kenora hereby appoints Ralph Mosher to fill a municipal vacancy on the Kenora Municipal Non Profit Housing Corporation with a term to expire November 30, 2003; and further

THAT Resolution No. 2 dated February 25, 2002 be hereby rescinded.

Recommendation Approved.

JOANNE

4. FCM – Annual Conference in Hamilton (May 31-Jun 3)

RECOMMENDATION:

THAT approval be given for a total of two Council/Staff to attend the Federation of Canadian Municipalities 65th Annual Conference and Municipal Expo in Hamilton, ON from May 31 – June 3, 2002; and further

THAT all eligible expenses be issued for this purpose.

Recommendation Approved.

JOANNE/PAULETTE

5. Request of King George School – City Sponsored Ice Rental

RECOMMENDATION:

THAT Council of the City of Kenora approve a grant to the King George VI Golden Jubilee School Reunion for three hours of ice time at the Keewatin Recreation Centre on Saturday, October 12th, 2002, conditional upon confirmation of ice being available for the requested usage.

Recommendation Approved.

JOANNE

6. Proclamation – Day of Mourning

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim Sunday, April 28, 2002 as "Day of Mourning" in and for the City of Kenora.

Recommendation Approved.

JOANNE

7. CUPE 191–Letter of Understanding– Hours of Work

RECOMMENDATION:

THAT Council of the City of Kenora approve the Letter of Understanding attached to S. McDowall's report dated February 26, 2002; and further

THAT the Letter of Understanding form part of the CUPE Local 191 Collective Agreement, identifying the agreed hours of work for the Transfer Site classifications.

Recommendation Approved.

JOANNE

8. Request for Donation – “Macs Angels” to Musicfest in Calgary

A letter is to be sent offering moral support but no monetary support.

Letter in File

PAULETTE

9. Letter from Health Unit – Notice of Health Hazard (Tobacco)

- **Request for City to adopt 100% Smoke-free By-law**
- **Support of position by LOW District Hospital Board**

City of Kenora has gone smoke-free in its buildings and vehicles.

HOLD

10. Annual Statement of Remuneration and Expenditures

RECOMMENDATION:

THAT Council of the City of Kenora under authority of By-Law 77-2000 receive the itemized statement from the City Treasurer setting out the remuneration and expenses paid to each member of City Council for the year 2001 as required by Section 247 (1) of the Municipal Act.

Recommendation Approved.

JOANNE

11. Federal Government Information Session – Kenora March 7

Mayor and Council will attend this information seminar in Kenora with Robert Nault, M.P. Paulette has RSVP's for Mayor and Council.

PAULETTE

12. Rural Address System – Jaffray Melick

RECOMMENDATION:

THAT Council of the City of Kenora approve the adoption of the street names outlined in the report of B. Preisenz dated February 20, 2002, for the rural address system of the former Town of Jaffray Melick.

Recommendation Approved.

JOANNE

13. City Pins

RECOMMENDATION:

THAT Council approve the request for 160 City pins from Kevin Holder representing the local participants in the 2002 World Broomball Championships Challenge Cup.

Recommendation Approved.

JOANNE

COMMUNITY SERVICES COMMITTEE

1. St. Alban's Request for City Support of Cremation Garden

Community Services is to meet with St. Alban's Vestry to review the Council report on cremation gardens.

Remove Item from Agenda.

BARRY REYNARD

2. Permanent Part-time Clerical Support Position

RECOMMENDATION:

THAT Council approve a permanent part-time clerical support position for the Community Services Department to match the increased roles and responsibilities of the Community Services Department; and further

THAT the Human Resources Manager be authorized to begin the process to fill the position.

HOLD

3. Summer Students – Parks & Cemetery

RECOMMENDATION:

THAT Council of the City of Kenora approve the hiring of three (3) labourer positions for the Parks Department beginning April 15, 2002; and

THAT Council approve the hiring of three (3) summer students for the Lake of the Woods Cemetery for the period of April 29, 2002 until August 30, 2002 (18 weeks each); and further

THAT Council approve the hiring of three (3) summer students to be hired in the Parks and Open Spaces for the period of July 2, 2002 until August 30, 2002 (9 weeks each).

Recommendation Approved. Conditional upon available funding in 2002 municipal budget.

JOANNE

4. Ontario Works Restructure

RECOMMENDATION:

THAT Council of the City of Kenora approve the replacement of the Ontario Works positions of Caseworker and Administrative Assistant (formerly Employment supervisor) effective January 1, 2002.

Recommendation Amended as follows:

THAT Council of the City of Kenora approve the position of Administrative Support; and further

THAT the Human Resources Manager be authorized to fill the position of Administrative Support and any subsequent positions resulting from internal movement.

Recommendation Approved.

JOANNE

EMERGENCY SERVICES

1. Recognition of G. Parkes' contribution to the Community

Councillor Parkes declared a conflict of interest.

Councillor Lunny read a report as prepared by the Manager of Emergency Services recognizing George Parkes' contributions.

Councillor Lunny extended his personal thanks and good wishes after 26 years of service to the community.

Councillor Szajewski echoed his thanks and recognized the total dedication of Mr. Parkes.

The Fire Department is working on a form of recognition.

WARREN B.

OPERATIONS COMMITTEE

1. Kenora Handi Transit Committee (Vacancy)

HOLD

2. Bag Tag Subsidization – 2002

RECOMMENDATION:

THAT in the interests of environmental protection, a one-time grant of \$6,000.00 payable in an equivalent supply of bag tags, be issued to the Kenora Community Legal Clinic Inc. for the year 2002; and further

THAT the Kenora Community Legal Clinic Inc. be appointed to administer the distribution of the said bag tags to eligible recipients during this transition period of implementing the bag tag system.

H O L D

3. Trus Joist Project-WTP Instrumentation Upgrade

RECOMMENDATION:

THAT the City of Kenora accept the proposal of Hund Automation for instrumentation upgrades at the Water Treatment to accommodate the new water booster stations required for the Trus Joist Servicing.

Recommendation Approved.

JOANNE

4. Draft Sewer & Water Rates STUDY

Rates not formalized as yet.

For Council review.

5. Request for Summer Students - 2002

RECOMMENDATION:

THAT a combined total complement of 11 summer students, plus provision for 1 Co-op Work Placement student for the year 2002, be allocated to the Operations Department having an upset work duration and placement as advised in W. Spencer's report dated February 22, 2002;

AND THAT the Operations Manager be authorized to fill the respective positions and to establish the employment terms of reference in consultation with Human Resources according to the municipal hiring practices and regulations.

Recommendation Approved. Conditional upon available funding in 2002 municipal budget.

JOANNE

6. Disabled Parking Designation – Keewatin Library

RECOMMENDATION:

THAT Schedule "L" of Traffic Regulation By-Law 127-2001 be hereby amended to provide for the designation of one (1) Disabled Parking Space located at the Keewatin Library/Senior's Complex, at Main Street.

AND THAT this By-Law shall come into effect upon completion of the site and placement of the regulatory signage.

Recommendation Approved.

JOANNE/PAULETTE

7. Revision to Building By-Law No. 11-2000 – Permit Fees

RECOMMENDATION:

THAT Schedule A to By-Law 11-2000, being the permit fees and refunds respecting construction, demolition and change of use permits and inspections be hereby approved, effective April 1, 2002; and further

THAT effective April 1, 2002, Subsection 8 (6) of By-Law 11-2000 be deleted, therein requiring the payment of fees from municipal building permits, where the building or structure will be constructed or maintained by the Corporation.

Recommendation Approved.

JOANNE/PAULETTE

8. Purchase of Water Meter Inventory from Neptune

RECOMMENDATION:

THAT Council approve the purchase of water meter inventory appended hereto, (remaining from the City of Kenora’s meter installation program), from Neptune Technology Canada Group Limited at a cost of \$48,905.00 plus applicable taxes.

Recommendation Approved.

JOANNE

PROPERTY & PLANNING

1. Sale of laneway to Nelson – Ocean Avenue

RECOMMENDATION:

THAT Council give three readings to a by-law to assume, stop up, close and sell that part of the land as shown on Plan M.18 in the City of Kenora, in the District of Kenora, designated as Parts 1, 2 and 3 on Plan 23R-10619.

Recommendation Approved.

JOANNE/PAULETTE

2. Mt. Evergreen – Feasibility Study – City Contribution

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora hereby authorizes a one-time donation in the amount of \$2,500.00 towards the Mount Evergreen Ski Club Development Plan; and further

THAT the Development Plan include, but not be limited to; (i) lift, hill and facility improvements, (ii) an annual operating plan, (iii) marketing and (iv) economic impacts of projected improvement for future provincial and federal funding applications.

Recommendation Approved.

JOANNE

3. Record of Meeting – Strategic Planning Implementation

The Plan will be revealed to the staff between March 18th to 28th and then released to the public and media April 2nd.

For Information only.

4. KBI Advertising Banner on Trailer – Lakeview Drive

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora hereby grants the Kenora Bass International Tournament (2000) Inc., permission to place the

banner/trailer in the requested area from June 15, 2002 until three (3) days after the tournament weekend.

Recommendation Approved.

It was suggested that the Trailer should be more aesthetically pleasing this year.

The KBI request for sponsorship is to be reviewed at the next Committee of the Whole Meeting.

JOANNE

UTILITIES & COMMUNICATIONS COMMITTEE

N/A

NEW BUSINESS:

Appointment of Weed Inspectors - 2002

RECOMMENDATION:

THAT Randy Smith and Sarah Fairfield be appointed as Weed Inspectors in and for the City of Kenora the Council of the Corporation of the City of Kenora for the year 2002.

Recommendation Approved.

JOANNE/PAULETTE

Harbourtown Centre Public Meeting March 6th

Reminder that there is a public meeting at the Best Western Lakeside Inn on Wednesday, March 6th at 7:00 p.m. to review developments as well as plans for revitalizing the downtown core.

New Directions Counselling Centre – Sex Offender Services

A letter of support is to be sent in support of the proposal for the Sex Offender Services in the Kenora-Rainy River District. There is an information meeting on Thursday, March 7th at 3:00p.m. at the St. Joseph's Health Centre.

PAULETTE

Trucker's Bash – Request for Donations

The Customer Services Co-ordinator is to be authorized to give 2 shirts and hats as promo items for this event, which involves up to 500 people from the area.

MAYOR/JILL

Utility Brokers

Mayor Canfield cautioned the public to investigate before signing agreements with these various brokers to avoid getting locked in at rates that may not be a good deal in the long term.

The Hydro Manager is to be approached to determine if an information letter and news release could go out to the public on this matter again.

BILL P.

Electronic Council Reports

Councillor Parkes thanked the staff for the email system of receiving reports and said it is working well.

Motion required adjourning to Closed Meeting:

Moved by R. Lunny, Seconded by D. McDougald, and Carried:

THAT this meeting be now declared closed at 4:58p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

ACTION REQUIRED AS A RESULT OF CLOSED SESSION:

N/A

The meeting adjourned at 5:55p.m.

(cc. Council, B. Preisntanz, K. Brown, W. Spencer, P. McLaughlin, W. Midgard, P. Grouda, S. McDowall, C. Edie, J. Miner, B. Reynard, W. Brinkman, D. McCaffrey, R. Perchuk, Chief Curtis, D. Sinclair, D. O'Sullivan, J. Port, R. Belair, L. Nelson, E. Roussin, CJTV, Bulletin Boards (2)

